

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HIGHPOINTE PARK METROPOLITAN DISTRICT

Held: Wednesday, November 3, 2021, at 2:00 P.M. via teleconference.

ATTENDANCE

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

AJ Beckman
Lisa A. Johnson
John Craig

Also present were: Trisha Harris, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Georgia Harland, Simmons & Wheeler, District Accountant; and Bob Gustine, Keith Christy and Charlene Perhacs, Armstrong HighPointe, LLC.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order at 2:03 p.m.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Harris noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Harris advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Harris reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Harris noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Harris presented the Board with the agenda. Upon motion of Ms. Johnson, seconded by Mr. Beckman, the Board unanimously approved the agenda as amended.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Ms. Harris presented the Board with the consent agenda items. Upon motion of Ms. Johnson, seconded by Mr. Beckman, the Board unanimously took the following actions:

- a. Approval of Board Meeting Minutes from July 21, 2020 Special Meeting
- b. Ratification of Payment of Claims as of November 3, 2021 (\$51,785.79)
- c. Approval of Claims as of November 3, 2021
- d. Acceptance of Unaudited Financial Statements as of August 31, 2021
- e. Adoption of Resolution No. 2021-11-01: 2022 Annual Administrative Resolution
- f. Adoption of Resolution No. 2021-11-02: Resolution Calling May 2022 Election
- g. Adoption of Resolution No. 2021-11-03: Resolution Designating the Location of Regular Meetings of the Boards of Directors
- h. Approval of Eight Addendum to Management Agreement with Armstrong HighPointe, LLC for Landscape Maintenance and Snow Removal Services
- i. Approval of Fourth Addendum to Independent Contractor Agreement with MMI Water Engineers, LLC for Storm Drainage Inspection Services
- j. Approval of Engagement Letter with Schilling & Co. for 2021 Audit Services
- k. Approval of Engagement Letter with Simmons & Wheeler for 2022 Accounting Services

FINANCIAL MATTERS

Public Hearing on 2022 Budget and Consider Adoption of Resolution No. 2021-11-04: Adopting Budget, Imposing Mill Levy and Appropriating Funds

Ms. Harland presented to the Board. The Board engaged in a discussion and concluded that a 2020 Budget Amendment is not necessary.

Director Beckman opened the public hearing on the proposed 2022 Budget. Ms. Harris noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Harris reviewed the 2022 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution No. 2021-11-04 adopting the 2022 Budget, appropriating funds therefor and certifying 26.960 mills for the General Fund, and 55.664 mills for the Debt Service Fund, and subject to increasing the election line item expense to \$10,000.

LEGAL MATTERS None.

DEVELOPER MATTERS

Status of Owners’ Association for Development No update at this time. However, it was noted that Mr. Reed Smith is continuing to work on the revision to the reciprocal easement agreement between the owners.

CONSTRUCTION MATTERS None.

OTHER BUSINESS

Next Meeting The next regular meeting is scheduled for July 20, 2022, at 2:00 PM.

ADJOURNMENT There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned at 2:25 p.m.

Lisa Johnson
Lisa Johnson (Jul 21, 2022 15:13 MDT)
Secretary for the District