

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

HIGHPOINTE PARK METROPOLITAN DISTRICT

Held: Wednesday, July 21, 2021, at 2:00 P.M. via teleconference.

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

AJ Beckman  
Lisa A. Johnson  
John Craig

Also present were: Trisha Harris, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Georgia Harland, Simmons & Wheeler, District Accountant; Dawn Schilling, Schilling & Co., District Auditor; and Bob Gustine, Keith Christy and Charlene Perhacs, Armstrong HighPointe, LLC.

**ADMINISTRATIVE MATTERS**

Call to Order

The meeting was called to order at 2:01 p.m.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Harris noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Harris advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Harris reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Harris noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda Ms. Harris presented the Board with the agenda. Upon motion of Ms. Johnson, seconded by Mr. Beckman, the Board unanimously approved the agenda as amended.

**PUBLIC COMMENT** There were no public comments.

**CONSENT AGENDA** Ms. Harris presented the Board with the consent agenda items. Upon motion of Ms. Johnson, seconded by Mr. Beckman, the Board unanimously took the following actions:

- a. Approval of Board Meeting Minutes from November 4, 2020 Special Meeting
- b. Ratification of Payment of Claims as of July 21, 2021 (\$53,976.57)
- c. Approval of Claims as of July 21, 2021 (\$49,343.82)
- d. Acceptance of Unaudited Financial Statements as of June 30, 2021

**FINANCIAL MATTERS**

Acceptance of 2020 Audit and Approval of District Representation Letter Ms. Schilling reviewed the 2020 audit with the Board. Ms. Schilling reported that she is prepared to issue an unmodified opinion, which is the best opinion that can be issued.

Upon motion of Ms. Johnson, seconded by Mr. Beckman, the Board unanimously accepted the 2020 audit, subject to final comments by legal counsel, and authorized the execution of the client representation letter.

**LEGAL MATTERS**

Discuss Regular and Special Meeting Location The Board engaged in general discussion regarding the regular and special meeting location. Following discussion, the Board determined to continue to hold meetings electronically/telephonically.

Consider Adoption of Resolution No. 2021-07-01: Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location Ms. Harris presented the Resolution Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location. Following discussion, upon a motion duly made by Mr. Beckman and seconded by Ms. Johnson, the Board unanimously adopted the resolution.

**DEVELOPER MATTERS**

Status of Owners' Association for Development Mr. Christy reported that Matt Lasek is still working on the status of the Owners' Association for Development, primarily as it relates to parking.

Consider Approval and  
Discuss Status Update of 2021  
Inspection Report of Drainage  
Facilities

Ms. Harris presented the inspection report from MMI Water Engineers, LLC to the Board. Ms. Perhacs reported that the work recommended in the report has been completed. Mr. Craig noted that that there is a large pothole on the Chase Bank property. The developer will notify Chase Bank to repair it.

#### **OTHER BUSINESS**

Next Meeting

The next regular meeting is scheduled for November 3, 2021, at 2:00 PM.

#### **ADJOURNMENT**

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

*Lisa A. Johnson*

[Lisa A. Johnson \(Nov 3, 2021 16:25 MDT\)](#)

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Secretary for the District