

**HIGHPOINTE PARK METROPOLITAN DISTRICT  
NOTICE OF SPECIAL MEETING AND AGENDA**

*Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will also be held via teleconferencing and can be joined through the directions below:*

Please Call: 303-858-1802  
Passcode: 1102

Wednesday, November 4, 2020  
2:00 P.M.

**Board of Directors**

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AJ Beckman, President	Term Expires May 2023
Lisa A. Johnson, Secretary/Treasurer	Term Expires May 2022
John Craig, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2023
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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
- c. Approval of Agenda

**2. PUBLIC COMMENT (Items Not on the Agenda)**

**3. CONSENT AGENDA** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda) **(enclosures included in electronic packets only; paper copies available upon request)**

- a. Approval of Board Meeting Minutes from July 22, 2020 Special Meeting **(enclosure)**
- b. Ratification of Payment of Claims as of November 4, 2020 (\$58,047.30) **(enclosure)**
- c. Approval of Claims as of November 4, 2020 (\$19,885.45) **(enclosure)**
- d. Acceptance of Unaudited Financial Statements as of August 31, 2020 **(to be distributed)**
- e. Adoption of Resolution No. 2020-11-01: 2021 Annual Administrative Resolution **(enclosure)**
- f. Approval of Amendment to Sixth Addendum to Management Agreement with Armstrong HighPointe, LLC for Landscape Maintenance and Snow Removal Services **(enclosure)**
- g. Approval of Seventh Addendum to Management Agreement with Armstrong HighPointe, LLC for Landscape Maintenance and Snow Removal Services **(enclosure)**
- h. Approval of Third Addendum to Independent Contractor Agreement with MMI Water Engineers, LLC for Storm Drainage Inspection Services **(enclosure)**
- i. Approval of Engagement Letter with Schilling & Co. for 2020 Audit Services **(enclosure)**

**4. FINANCIAL MATTERS**

- a. Public Hearing on Second Amendment to 2020 Budget and Consider Adoption of Resolution No. 2020-11-02 **(enclosure)**
- b. Public Hearing on 2021 Budget and Consider Adoption of Resolution No. 2020-11-03: Adopting Budget, Imposing Mill Levy and Appropriating Funds **(enclosure)**
- c. Discuss and Consider Bill.Com for Processing of Payment of Claims

**5. LEGAL MATTERS**

- a. Update Regarding District Website and Consider Engagement of Heatherly Creative, LLC for Website Design Services (**enclosure**)

**6. DEVELOPER MATTERS**

- a. Discuss Status of Owners' Association for Development

**7. CONSTRUCTION MATTERS**

**8. OTHER BUSINESS**

- a. Next Regular Meeting—July 21, 2021 at 2:00 P.M.

**9. ADJOURNMENT**